

Addendum # 2
July 20, 2005
Lower Manhattan Construction Command Center
Request for Proposals LMCCC Program Coordination Services

Acknowledgement of Addendum:

Please acknowledge receipt of this addendum (including the extension of deadline for responses and the pending Addendum No. 3) in your proposal.

Extension of Deadline for Responses:

The deadline for submitting proposals is extended to **August 17, 2005 5:00 PM EST**.

Pending Addendum #3:

Please note that Addendum #3 addressing the scope of this RFP will be subsequently posted, which will need to be reviewed and taken into consideration by proposing firms in connection with their respective proposals.

Responses to Questions:

1. I understand that the pre-proposal meeting was listed as mandatory. Does this mean a client can absolutely not submit a proposal if they did not attend?

Answer: Only those who attended the mandatory pre-proposal meeting are eligible to submit a proposal.

2. We are interested in responding to the RFP, however, we missed the pre-proposal conference because we did not get the RFP in time. Are we still eligible to respond to this RFP?

Answer: Only those who attended the mandatory pre-proposal meeting are eligible to submit a proposal.

3. Can you please share the list of attendees who attended the Pre-proposal Conference on July 11th?

Answer: The list of attendees is posted on the LMDC website, www.renewnyc.com, titled Addendum 1, which list can be found under Opportunities for Businesses, Consultant RPQ/RFQ, Request for Proposals-LMCCC Program Coordination Services.

4. Does our involvement in contracts relating to the WTC Transportation HUB and New York State Department of Transportation Route 9A preclude our Program Management Division from participating in this RFP?

Answer: Unfortunately, based on your current contracts, you will be unable to participate in this RFP process due to conflict of interest.

5. We do not view our potential role as Program Manager as a conflict of interest as it relates to the RFP issued. We would appreciate confirmation from the LMDC that you concur with this view, and additionally if we, acting in the capacity of Program Management would preclude us or any of our affiliates from working on any project within the scope of our program management duties prior to proceeding any further.

Answer: If you are successful in winning this RFP, it would preclude you from bidding on any work in Lower Manhattan under the LMCCC jurisdiction.

If one of your affiliates is successful in winning this RFP, it may preclude other affiliates from bidding on additional Lower Manhattan projects depending on the conflict of interest with each individual project.

LMCCC's Director of Fraud Prevention will determine respondent's eligibility. Respondents with Project Management responsibilities (CM or CM/GC) on major projects in Lower Manhattan that are coordinated through LMCCC will be conflicted out.

6. On page 11, the RFP indicates the submission should be limited to 10 one-sided pages, not including work samples, which must be included in a separate, bound appendix, while on page 2, the RFP indicates the proposal should be bound in a single volume, and page 12 indicates the fee proposal must be submitted in a separate sealed envelope. Can you please clarify the submission requirements and is the proposal limited to 10 pages?

Answer: Submissions, not including work samples, should be bound in a single submission limited to ten (10) one-sided pages as outlined in Section III on page 11. Work Samples must be included in a separate, bound appendix and are not limited to ten (10) pages. Fee Proposal must be submitted in a separate, clearly marked, sealed envelope.

7. What do you envision as the main functions of the administration and management of various LMCCC operations as highlighted on page 6 (sixth bullet)?

Answer: The physical command center and functions associated with its physical operation.

8. Attachment 6 on the website does not refer to the sample of projects as noted on page 5 of the RFP.

Answer: Page 5 of the RFP incorrectly identifies a sample of projects as Attachment 6, which contains the FTA requirements. The sample of projects is included in this Addendum as Attachment 7 and is hereby made a part of this RFP.

9. What facilities are to be included in the Master Utility Plan? Only the "utilities" under the streets or every facility in the public right-of-way including the streets themselves, sidewalks, street lighting and traffic signals and signage in addition to the underground utilities? All of these facilities will be impacted to some degree by the construction activities and many of them will be temporarily or permanently

relocated, be disrupted to the extent that they will need reconstruction or replaced as part of design upgrades all of which impacts should be coordinated.

Answer: All of the facilities impacted by construction activities.

10. Please further define the requirements to develop and maintain a master permit plan (i.e. developing a plan vs. becoming the issuing agency on behalf of the LMCCC).

Answer: Develop, maintain, and monitor a Master Permit Plan for the LMCCC. The LMCCC is not a permit issuing agency.

11. The Submission Requirements, Section F requests firms with 50 or more employees to submit a copy of the non-discrimination or affirmative action plan. These documents can be fairly lengthy. Is it acceptable to include a summary, or under separate cover?

Answer: Yes, a summary is acceptable.

12. Are the resumes, cover letter, or fees included in the 10-page limit?

Answer: No.

13. Is it acceptable to include in the appendix full page resumes and/or descriptive charts and graphics such as an organization chart?

Answer: Yes.

14. The RFP refers to an “Attachment 6” sample of projects. The RFP’s Attachment 6 is the Federal Transit Administration Consultants Agreement. Please clarify.

Answer: Page 5 of the RFP incorrectly identifies a sample of projects as Attachment 6, which contains the FTA requirements. The sample of projects is included in this Addendum as Attachment 7 and is hereby made a part of this RFP.

15. Will LMCCC provide office space and FF&E for the Program Coordinator?

Answer: Yes.

16. Should the proposers include the production of phasing drawings with their own forces or with engineering/design consultants retained by LMDC or the stakeholders?

Answer: Proposers should include the production of phasing drawings with their own forces.

17. Please clarify Section 2.1.J.

Answer: Coordination of staging and phasing of projects to minimize the impacts on Lower Manhattan residents, businesses, and city services.

18. Will the provision of PC Services be a conflict with our current Cost Estimating and Pre-Construction Services with the LMDC?

Answer: Based on your current contract, we believe you would be eligible to bid on this RFP.

19. Would the provision of PC Services be a conflict with future LMDC or WTCMF Project Management/Owner's Rep roles that may be established?

Answer: Yes, depending on the size and scope of the work.

20. Would services being performed by a separate division of the same company and/or separate office be a sufficient "firewall" in the case of a conflict?

Answer: Not necessarily.

21. Will office space and equipment be provided by LMCCC for full time staff?

Answer: Yes.

22. At the pre-proposal conference we were asked to provide candidates for the Deputy Director Position. Confirm that this is a full time role.

Answer: Yes. It is a full time position in the LMCCC unrelated to this RFP.

23. Please clarify the term Stakeholder. We presume this to mean the projects greater than \$25 million below Canal Street or do you mean the larger community and agencies as well?

Answer: Stakeholders refers to all city, state, and federally-funded projects south of Canal Street greater than \$25 million, or any project receiving Liberty Bond Financing.

24. Page 6 refers to the 'Development of Environmental and Compliance Protection Programs' while at the pre-proposal conference we were advised that LMCCC would directly retain an environmental engineer. Please clarify the PC role and should we include an environmental specialist on our team?

Answer: Responses to the RFP should anticipate some limited access to an Environmental Specialist.