

Addendum No.1  
April 1, 2004  
Lower Manhattan Development Corporation Request for Proposals  
History & Heritage Downtown Campaign Printed Collateral Distribution Services

**Acknowledgement of the Addendum**

Please acknowledge receipt of this addendum in your proposal.

**Responses to Questions**

**Question #1**

**The RFP states that the fee proposal should be in a sealed envelope. Should it also be included in the 10 copies of the bound volume?**

Answer

No. As stated in the RFP, the fee proposal must be submitted in a separate, clearly marked, sealed envelope and only five (5) copies of your proposal are required.

**Question #2**

**Should there be three separate parts to the submission, 10 copies of each?**

- 1. Includes responses to Submission requirements A, B, C, D, E, F**
- 2. Fee Proposal**
- 3. Appendix to include sample**

Answer

As stated in the RFP, responding firms shall submit five (5) copies of the proposal, work samples must be included in a separate, bound appendix (five (5) copies as well), and the fee proposal in a separate, clearly marked, sealed envelope.