

Addendum No. 1
February 21, 2012
Lower Manhattan Development Corporation Request for Qualifications for Cost Estimating, Scheduling, Construction Feasibility and Pre-Construction Services (LMDC-69)

Acknowledgement of the Addendum

Please acknowledge receipt of this Addendum in your proposal submission.

Responses to Questions

Question 1 – Can you propose provided services on one or two services or do you have to propose on all services?

Answer: As stated in Section III of the RFQ, LMDC has no preference that all services be provided by the same firm. A firm can and should apply for any and all services they are able to perform within the stated scope of the RFQ. The RFQ requires firms submitting their statements and qualifications to specify the services they are qualified to provide.

Question 2 – Several questions ask if it would be possible to receive Attachments 1, 2, and 3 so that they could be filled out electronically.

Answer: LMDC is not able to provide versions of Attachments 1, 2, and 3 that can be filled out electronically.

Question 3 – Several questions ask if a submitting firm is an M/WBE, must it utilize an M/WBE subcontractor to be counted towards M/WBE goals.

Answer: The prime contractor's M/WBE status is sufficient and use of a subcontractor is not required. M/WBE status must be appropriately certified. If you are in the process of seeking certification, you will also satisfy the requirement once the certification is granted by Empire State Development Corporation.

Question 4 – Please clarify, is it 20% M/WBE combined or 20% for MBE and 20% for WBE?

Answer: It is 20% M/WBE combined.

Question 5 – Do the M/WBE firms need to complete Attachments 1 & 3?

Answer: All contractors or subcontractors, whether or not M/WBE, must complete the attachments.

Question 6 – As per Attachment 2 we are to list the MBE and WBE subconsultants. Are we to include resumes for each of the M/WBE subconsultants?

Answer: Any relevant information should be included in the proposal.

Question 7 – Are we required to include M/WBE subconsultants at this time or can they be named at the time of selection?

Answer: M/WBE subconsultants not properly identified in the proposal will not be taken into account in the selection of candidates.

Question 8 – Can a firm submit as a prime and also be a sub to another prime?

Answer: Yes.

Question 9 – (1) LMDC recently awarded a program management assignment to LIRO with many of these same services. How will LMDC differentiate how the various tasks get distributed to the LIRO Program Management contract and this contract? (2) Is LIRO eligible to compete for this procurement?

Answer: (1) All work will be authorized through specific, written work orders. (2) The so called eligibility of a firm is not relevant to our request for qualifications.

Question 10 – Does the 10-page limit on the response apply cumulatively whether you apply for only one or all four areas (Cost Estimating, Construction Scheduling, Construction Feasibility, and Pre-construction Services) of the anticipated services?

Answer: The 10-page limit on the response applies cumulatively whether you apply for only one or all four areas of the anticipated services.

Question 11 – Several questions ask if the cover letter, table of contents, or tabs counted towards the 10-page limit.

Answer: No. The cover letter, table of contents, and tabs do not count towards the 10-page limit.

Question 12 – Several questions ask if full resumes count towards the 10-page limit.

Answer: Full resumes may be submitted as attachments and not count towards the 10-page limit.

Question 13 – Can work samples and descriptions of relevant project experience be included outside of the 10-page limit?

Answer: No. Work samples and descriptions of relevant project experience count towards the 10-page limit.

Question 14 – Paragraph B, Fees, of the submission requirements appears to indicate this should be included in the 10 page submission. Is the intent for the fees to be part of the 10

page submission or submitted in a separate package?

Answer: Fees are part of the 10-page submission.

Question 15 – Kindly advise on the weighting of scoring matrix.

Answer: Section IV of the RFQ provides a non-exhaustive list of factors of significance to LMDC in evaluating responses. LMDC will accord each factor, and any other relevant factor, the weight it considers to be appropriate.

Question 16 – Can you advise if you currently have a vendor undertaking this role, and if so, if there is a continuous improvement/lessons learned program in operation?

Answer: LMDC's existing contracts for cost estimating, scheduling, construction feasibility and pre-construction services will expire shortly. There is not a continuous improvement/lessons learned program in operation.

Question 17 – Several questions ask if the fee cap would be applied to hourly rates, per specific project, or for the entire contract/duration of the services.

Answer: The RFQ provides candidates the opportunity to submit their own proposals on these topics to provide LMDC the most cost effective structure.

Question 18 – I am very interested in learning and obtaining information relative to the LMDC and would like to know whether access to the timely submitted questions is available for view? Is there a link I may be given access to so that I can review the questions and answers from others?

Answer: Submitted questions and their answers can be found on LMDC's website, <http://renewnyc.com>.