

Addendum No. 1

August 14, 2008

Lower Manhattan Development Corporation Request for Proposals for Website Hosting, Maintenance and Support (LMDC- 64)

Acknowledgement of the Addendum

Please acknowledge receipt of this Addendum in your proposal submission.

Submission of a Separate Proposal for Each Website

Responding firms must submit a separate proposal for each website they choose to bid on (see also Section III of the RFP).

Responses to Questions

Question 1 – The RFP says due Friday- 8-25-08, Aug 25th is on a Monday?

Answer:

The deadline for responding to the RFP is Monday, August 25, 2008, 5:00PM EST.

Question 2 – Please confirm the sites will need to be hosted on a Windows server with ASP installed.

Answer:

The method and specifications of the hosting environment shall be explained in the firm's response to Section III.B.2 of the RFP. Note that the approach need not be limited to a Windows server with ASP installed.

Question 3 – Will site statistic software be required?

Answer:

Yes, and at all times a statistical measurement of the website traffic will be required for both websites.

Question 4 – How much hard drive space will be required for each site?

Answer:

Each website will need up to 20 gbs.

Question 5 – How many email addresses will be needed per site?

Answer:

Approximately ten (10) email addresses may be needed per website.

Question 6 – Do the sites need any back end admin areas?

Answer:

Yes, back end administration is needed for both websites, in order to address the content management requirements set forth in Section II.A.2 and Section II.B.2 of the RFP.

Question 7 – Do you currently have the ability to maintain your own sites using a CMS?

Answer:

Yes. LowerManhattan.info is administered through Interwoven and Dreamweaver. RenewNYC.com is administered through a custom built content management system.

Question 8 – Are there any databases and if so how many?

Answer:

Yes. LowerManhattan.info maintains three (3) databases. RenewNYC.com maintains two (2) databases.

Question 9 – Should we quote on the yearly domain name renewals?

Answer:

No, neither website needs a quote for yearly domain name renewals.

Question 10 – Will any SSL certificates be needed?

Answer:

Yes, one (1) SSL certificate will be needed for LowerManhattan.info.

Question 11 - Will you require any design, programming or SEO work for this project?

Answer:

Neither website is currently planned for redesign. However there may be a need for design, programming, or SEO work in the future. The fee proposal may include as “Costs for additional work” the fees related to design, programming or SEO work.

Question 12 – For the moving of the LowerManhattan.info site will you provide the 3rd party licenses for the different modules in Website features section 4? or do we need to buy?

Answer:

Third party licenses will not need to be purchased for either website.

Question 13 – How many flash modules do you need to edit and expand upon?

Answer:

There are four (4) flash modules on LowerManhattan.info and two (2) flash modules on RenewNYC.com. The cost of providing flash modules for either website should be included in the fee proposal as “Costs for addition work”.

Question 14 – Do you just need our flash programmer rate per hour and we can decide as we go along?

Answer:

The fee proposal must include all required items listed in Section III.C of the RFP.