

Addendum No. 1
December 18, 2002

Lower Manhattan Development Corporation
Request for Qualification for Printing Services (RFQ LMDC-15)

Reminder of Prior Revision

The original RFQ was revised as of December 17, 2002 and is available on our website:
www.renewnyc.org

Acknowledgment of the Addendum

Please acknowledge receipt of this addendum in your proposal submission.

Responses to Questions:

1. As far as bidding on print, I am also a print broker, I send print jobs out to the best printer for each project. According to the bid site I have to “refrain from assigning, transferring”, projects, so does this mean that I can’t bid on the printing projects as well?

This RFQ is for Printing Services specifically. As a printing broker, you don’t qualify as a printing company.

2. Where in the RFQ is there a reference to quantities? The New York State Contract Reporter lists publications, newsletters, pamphlets, posters, flyers, booklets, banners, etc.

The LMDC has a variety of printing needs, including items such as those mentioned. Detailed quantities are specific to each project, therefore it is difficult to project at this time, however qualifications should include a range of quantities you are able to produce.

3. Section B “Fees and Costs”, subsection 6 “A schedule of labor costs” is an area that we can not fill out without more detailed specifications. Do you have any suggestion or an idea of what you are looking for?

The schedule of labor costs refers to those that will be passed on or charged to LMDC and can be an estimate or range based on the type of work or service provided.