



August 12, 2004

Dear Family Member,

As the third anniversary of the tragic events of September 11<sup>th</sup> approaches, the LMDC maintains its unwavering commitment to the creation of a memorial as the centerpiece of LMDC's efforts. As we continue to develop the many program and design elements of the chosen memorial design, "Reflecting Absence" by Michael Arad and Peter Walker, we will keep all of you informed of our progress. On September 11<sup>th</sup>, 2004, we will all pause to reflect on the fundamental purpose of our efforts in Lower Manhattan-- to memorialize your loved ones in a fitting and moving memorial.

Included in this mailing is a press release from Governor Pataki and Mayor Bloomberg announcing the plans for the third anniversary commemoration event. The LMDC family room at 1 Liberty Plaza, 20<sup>th</sup> floor, will be open throughout the anniversary weekend from 7:00 am to 9:00 pm on Saturday, September 11<sup>th</sup>, and from 9:00 am to 9:00 pm on Sunday September 12<sup>th</sup>. The family room on Liberty Street, at the edge of the World Trade Center site will also be open from 9:00 am to 9:00 pm on both Saturday and Sunday. To access the family rooms you will need the victims P or T number, the RM number, or a Medical Examiner's identification card. For more information, or directions to the family room, you may visit the LMDC website at [www.renewnyc.com](http://www.renewnyc.com).

For those family members that do not have a Medical Examiners identification card, representatives of the Medical Examiners office will be at the LMDC on Saturday, September 11<sup>th</sup> beginning at 9:00 am to issue cards. This is intended to reach family members that may not live nearby or have difficulty going to the Medical Examiner's office in midtown Manhattan. If you intend to take advantage of this opportunity, please come prepared with photo identification.

The LMDC has made a commitment to ensuring the return of the Tribute in Lights on an annual basis as commemoration to the events of September 11<sup>th</sup>. The tribute will begin at dusk on September 11<sup>th</sup> and will stay lit throughout the evening. Also, in the near future please watch for details on other new projects that will serve as interim memorials to your loved ones and will eventually enhance the permanent memorial at the World Trade Center site. The LMDC is sponsoring several projects that will allow for family members to actively participate in memorializing their loved one through both an on-line format as well as through oral recordings. These innovative and powerful projects are the beginning of preserving your loved ones individual stories for future generations to view. The LMDC looks forward to bringing you details on these projects and how you can be involved in the near future.

If you have questions regarding the details of the ceremony you may call the Mayor's office 3<sup>rd</sup> Anniversary Memorial hotline at 212-442-8953 or email [Cferer@cityhall.nyc.gov](mailto:Cferer@cityhall.nyc.gov). You may also call or email Kate Millea at the LMDC at 212-587-9644 or [kmillea@renewnyc.com](mailto:kmillea@renewnyc.com).

Sincerely,

Kevin M. Rampe  
President



THE CITY OF NEW YORK  
OFFICE OF THE MAYOR  
New York, NY 10007

August, 2004

Dear Family Member:

We hope you and your loved ones are well. As the third anniversary of September 11<sup>th</sup> approaches, we wanted to share with you our plans for the commemoration.

Our observance of September 11<sup>th</sup> will take place at the World Trade Center site in the morning. Parents and grandparents will play a large part in this year's ceremony by reading the names of the victims while music will provide a backdrop throughout the program. The ceremony will pause at four moments – two to mark the times that each plane hit the towers and two to mark each times when the towers fell. The first moment of silence will be at 8:46 a.m. and as always, houses of worship will be encouraged to toll their bells at that time. While the names are read, family members will be able to descend the ramp to the lowest level of the site where they may lay flowers. This ceremony will conclude at approximately noon. However, the site will remain open to families until 4:00 p.m.

At sundown, the "Tribute in Light" will again return for one night, as a tribute to the memory of those lost and a symbol of the spirit of our community. Just last month, the Lower Manhattan Development Corporation purchased the lights so we can illuminate them annually each September 11<sup>th</sup>.

For those family members who observe the Sabbath, and are unable to attend the service on Saturday, September, 11, 2004 please call (212) 442-8953 for more information on how we can accommodate you and your family for this year's commemoration.

If you would like to read or suggest a parent or grandparent to participate in the reading of the names, please email [cferer@cityhall.nyc.gov](mailto:cferer@cityhall.nyc.gov) or call (212) 442-8953. You will need to give your name, your phone number, the name of the relative you are recommending, their age, P and T number of the family member and their relationship to the family member. A lottery will be drawn to select participants.

We will be sending to you shortly a letter with updated information, including detailed times. Please note that this second letter will serve as your credential for admittance to the ceremony. However, P and T case numbers and Memorial Park identification cards will also be acceptable. Until then, if you have any questions, please call (212) 442-8953 or visit [www.nyc.gov](http://www.nyc.gov).

We hope that you will find comfort in our commemoration as we honor the memory of those we lost on September 11, 2001. Our thoughts and prayers remain with you and your family. Thank you.

Sincerely,

George E. Pataki  
Governor

Michael R. Bloomberg  
Mayor



THE CITY OF NEW YORK  
OFFICE OF THE MAYOR  
NEW YORK, NY 10007

**FOR IMMEDIATE RELEASE**

August 16, 2004

No. 223

[www.nyc.gov](http://www.nyc.gov)

**MAYOR MICHAEL R. BLOOMBERG AND GOVERNOR GEORGE E. PATAKI  
ANNOUNCE PLANS TO COMMEMORATE THIRD ANNIVERSARY  
OF THE SEPTEMBER 11<sup>th</sup> ATTACK**

Mayor Michael R. Bloomberg and Governor George E. Pataki today announced New York City's plans to commemorate the third anniversary of the September 11<sup>th</sup> attack. As with previous ceremonies, the observance will take place at the World Trade Center site on the morning of September 11<sup>th</sup>. Parents and grandparents will play a large role in this year's ceremony by reading the names of the victims, while music will provide a backdrop throughout the program. The ceremony will pause at four moments – twice to mark the times that each plane hit the towers, and twice to mark each time when each tower fell. The first moment of silence will be at 8:46 AM and as always, houses of worship will be encouraged to toll their bells at that time. While the names are read, family members will be able to descend the ramp to the lowest level of the site where they may lay flowers. The ceremony will conclude at approximately noon, however, the site will remain open to families until 4:00 PM.

At sundown, the "Tribute in Light" will again return for one night, in memory of those lost and as a symbol of the spirit of our community. The "Tribute in Light" is brought back each year for one night on September 11<sup>th</sup>.

"Since the first, solemn anniversary of 9/11, we have seen many changes at the World Trade Center Site," said Mayor Bloomberg. "Most recently, we laid the cornerstone of the Freedom Tower, an event that honored the liberties that are the bedrock of our nation. It was a moment that marked a promise kept – that we will continue to rebuild this great City to honor the memory of those lost in the terrible attacks of September 11<sup>th</sup>. This anniversary, the hearts and minds of our City, our country and freedom-loving people from around the world, will again turn toward the World Trade Center site. We are forever mindful of the grief still felt by the families, and heartfelt in our desire to honor the heroes of that day. We plan to mark this anniversary by asking parents and grandparents to take the lead in this year's ceremony, to acknowledge their great sacrifice and thank them for helping all of us to shoulder the loss, as our parents and grandparents are the foundation of our lives."

"New Yorkers and people from around the world will always remember that on September 11<sup>th</sup> those who believe in freedom overcame those who believe in fear," said Governor Pataki. "As we approach this third anniversary and continue to rebuild our City by reclaiming our skyline through the Freedom Tower, and building a fitting memorial, we are reminded that all that we do to renew Lower Manhattan is done in tribute to the lives we lost. This year we will recognize that heroes learn about sacrifice and courage from their families. Parents and grandparents will lead us in honoring the memory of the heroes we lost, just as they helped guide us through that dark day

(more)

and gave us the strength we needed to rebuild. I have asked for a statewide moment of silence and ringing of bells at 8:46 AM, so that together all New Yorkers, as well as people from across the country, and around the world can honor the memory of those we lost and remember the spirit of freedom that prevailed on that day.”

Details about both the morning and evening event will be released in early September. As with previous commemoration events, priority will be given to the families of those who died on September 11<sup>th</sup> but public access will be permitted as space allows. Information about access, transportation, and other logistics for the day will be disseminated to the families through the Mayor’s Community Assistance Unit. An outline of the commemoration program is as follows but details are subject to change:

- Early AM**      Guests begin to gather at the World Trade Center site  
Program begins  
Introduction of statewide moment of silence
- 8:46 AM**      **Moment of silence (observance of time first plane struck North Tower)**  
(Houses of worship will toll their bells throughout the City)  
Introduction of the reading of the names  
Parents and grandparents begin reading of names in pairs
- The names will be read by parents and grandparents related to those lost
  - Each reader will read approximately 14 names
  - There will be 100 pairs (200 readers) who will continue until all names are read
- [8:47 AM      *Families may begin to descend ramp to the lowest level of the site where they can lay flowers.]*
- 9:03 AM**      **Moment of silence (observance of time second plane struck South Tower)**  
Reading of names continues/music resumes
- 9:59 AM**      **Moment of silence (observance of time of fall of the South Tower)**  
Reading of names continues/music resumes
- 10:29 AM**      **Moment of silence (observance of time of fall of the North Tower)**  
Reading of names continues/music resumes  
Reading of names concludes  
Taps performed by two trumpeters (NYPD and FDNY)  
Final music performance  
Program ends

An all-agency honor guard made up of individuals representing City, State, Federal and non-profit agencies including NYC Fire Department (FDNY), NYC Police Department (NYPD), Port Authority Police Department (PAPD) and representatives of the victim’s families will participate in the ceremony.

Last year’s commemoration ceremony focused on the children who lost loved ones; this year’s ceremony will focus on parents or grandparents. Letters were mailed to family members this week asking them to suggest parents and grandparents for the reading of the names. Participants will be selected by lottery.

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Contact:      Ed Skyler/Jennifer Falk      (212) 788-2958  
                 Lynn Rasic (Governor)      (212) 681-4640

**Note to the Media:** *The Mayor’s Press Office will post all information about logistics and credentialing for the City’s September 11<sup>th</sup> commemoration at [www.nyc.gov/mediaadvisory](http://www.nyc.gov/mediaadvisory) during the first week of September. When new information is posted, notification will be sent via the Mayor’s Press Office email and fax distribution lists.*