

Museum of Chinese in America – March 14th 2008

Mark Thompson
Beckelman+Capalino
233 Broadway, Suite 850
New York, NY 10279
Ph: 212-616-5818 Fax: 212-616-5830
mark@beckcap.com

Request for Proposal for AV Systems Integration

The Museum of Chinese in America
211-215 Centre Street
New York NY 10003

RFP# 03-0014.08

Dear Vendor:

You are invited to submit a proposal for our AV Systems Integration for the Museum of Chinese in America (“MOCA”) in accordance with the requirements set forth in the attached Request for Proposal (RFP).

MoCA is seeking a qualified AV Contractor to supply goods and services as specified in the RFP. Included with the RFP are System Block Diagrams providing basic detail for the AV Systems to support the Exhibits at the museum. An excel spreadsheet is also included, which provides a list of equipment and related technical services as designed by the Museum’s AV Consultant.

The project consists of (14) Exhibit AV Subsystems, (2) Multi-purpose Galleries, (1) Conference Room, (1) Divisible Classroom, and an AV Server Room where the back of house equipment will be located. The infrastructure is AV over CAT5e, and the technology used to manage the AV Subsystems is predominantly Crestron. The Opening date for the museum is October, 2008.

A mandatory site walk through for prospective vendors will be held on 03/20/08 at 11:00 am at 211-215 Centre Street, New York NY. Should you plan to attend, you must RSVP by 3/18/08. Any questions must be received by 3/20/08. Both the RSVP and questions should be submitted to Mark Thompson by email (preferably) or fax. Questions and answers will be responded to via email on 3/25/08. The bid due date is 3/28/08 by 2 pm.

If you intend to respond to the RFP, a non-binding letter of intent, which will assist in proposal evaluation, must be submitted no later than 3/18/08. Proposals will not be accepted if you do not submit a letter of intent within the specified time period.

Please note that a portion of the funding for the project is from public sources and may require adherence to specific reporting procedures.

Three (3) copies and an electronic (PDF) version of your proposal must be received by 2 pm on 3/28/08. Failure to meet this deadline will disqualify the submission.

Mark Thompson will be the single point of contact for all inquiries and correspondences. No phone calls will be accepted; all communication must be via email (to mark@beckcap.com) or fax 9212 616-5830).

Thank you for your time, effort, and interest in the AV Systems Integration for the Museum of Chinese in America project.

Sincerely,

Mark Thompson
Vice President
Beckelman+Capalino
233 Broadway, Suite 850
New York, NY 10279
Ph: 212-616-5818 Fax: 212-616-5830
mark@beckcap.com

Attachment: RFP #03.0014.08
AV System Drawings
Line Item Equipment List