

## **PROGRAM COORDINATION SERVICES RFP QUESTIONS**

- 1) Since this project will be partially federally funded, would it be possible to combine the WBE and the MBE goal into a comprehensive goal?

***Answer: Yes, the LMDC has established a 20% M and/or WBE participation goal for its redevelopment project.***

- 2) Can a company submit for this proposal as a prime and a sub consultant?

***Answer: Yes, however not within the same proposal.***

- 3) On Page 4 (of RFP), Part II, Section B, Paragraph 1.2 Personnel Qualifications and Staffing Requirements – The third sentence states: “The PC will supply to LMCCC copies of all resumes, matriculations/degrees, licenses and accreditations for all key personnel assigned to this project.”

Please clarify if you are asking for actual copies of each degree, license, accreditation, etc. at the time of proposal submitted. If so, should these be submitted as an attachment not part of the 10 page limit?

***Answer: Yes, we ask for actual copies of each document, and yes they can be submitted as an attachment, not part of the 10 page limit.***

- 4) Page 9 (of RFP), Part III SUBMISSION REQUIREMENTS  
The first paragraph, second sentence states: “Please limit your submission to ten (10) one-sided pages, not including work samples, which must be included in a separate, bound appendix.”

Please clarify if the resumes and project description requested are part of this ten-page limitation?

***Answer: Summaries of projects should be included within the 10 pages. Resumes and detailed project descriptions can be submitted as attachments.***

- 5) Para. A2 – Please identify software used to generate construction coordination maps?

***Answer: We currently use the Google Earth plug-in, Google API, and Google Sketch-Up for time-phase building development. Digital Project is used for large project coordination and/or interference study maps.***

- 6) Para. A5 – Is there an example of the Metrics Matrix available on the website?

***Answer: No***

- 7) Para. A6 – Is there an example of the monthly report available on the website?

*Answer: No*

- 8) Para. B1.1 – Section refers to the design of relocated and temporary facilities. Does the “PC” have design responsibilities?

*Answer: No*

- 9) Are there existing software licenses (other than MS office and P3/P6) in effect that the “PC” will be able to use or will the “PC” need to purchase new licenses and /or renewal licenses? If new licenses are required, what applications are involved?

*Answer: Yes, you will have to pay for new licenses and license renewals. However, they are billable expenses. Applications involved include Pertmaster, Microsoft Access, P3/P6 and Digital Project or any approved equivalent.*

- 10) Para. C3 – Is the “PC” responsible for updating the website?

*Answer: The “PC” will be responsible for providing data used to update the website. The server is managed by others.*

- 11) Para. E – Please identify the number of studies required in the base year and option years?

*Answer: We will require approximately 4 to 6 studies per year.*

- 12) Para. F1 – Please confirm that the 3D model must be updated once a month, based on the latest project schedule update?

*Answer: The 3D model must be updated based on the project schedule, which is updated as frequently as once a week.*

- 13) On page 10, Section D – Contact Information, item 3 – Do you want a list of license or certification numbers or copies of the actual certifications?

*Answer: Please submit actual copies of the certifications.*